

# Diploma of Human Resources Management

BSB50615



No matter what industry you work in, the Human Resources sector has never been more important. It's always been the case that it costs more to hire a new employee than it does to retain an existing one. Upon completing this course, you could play a major role in reducing staff turnover and stabilising the company's bottom line.

The **Diploma of Human Resources Management** will equip you to be able to lead the HR functions of an organisation with ten or more employees. You'll enjoy learning about HR and compliance methodologies, performance management systems, Work Health & Safety, Industrial Relations and more.

The Diploma in Human Resources Management reflects the role of individuals who have a sound theoretical knowledge base in Human Resources Management and who demonstrate a range of managerial skills to ensure that human resources functions are effectively conducted in an organisation or business area. Typically they would have responsibility for the work of other staff members.

## POTENTIAL CAREER OPPORTUNITIES

- Human Resources Advisor
- Human Resources & Change Manager
- Human Resources Consultant
- Human Resources Manager
- Senior Human Resources Officer

## ENTRY REQUIREMENTS

- Students must have computer literacy skills
- Access to a computer, the Internet and an active email address
- Have the required language, literacy and numeracy skills of Diploma level
- Capacity to complete the assessment items within the required timeframes

Other entry requirements may be requested if you choose to access VET FEE-HELP\* through our partner Registered Training Organisation, the Australian Institute of Personal Trainers (RTO ID: 32363)\*.

## COURSE DELIVERY

- Online - 12 months
- 9 units of competency
- Delivered in a flexible learning package designed to suit you, our fully accredited course material is accessible anywhere and anytime, ready for completion at your own pace through our industry leading eCampus platform.

## COURSE PAYMENT OPTIONS

Our Diplomas come with a range of different payment options to suit your lifestyle and budget. You can choose to pay for this course upfront or access one of our installment plans. VET FEE-HELP\* is also available on this course through our partner Registered Training Organisation, the Australian Institute of Personal Trainers (RTO ID: 32363)\*. To discuss what option would suit you best please speak to one of our Careers Advisors.

## COURSE UNITS

Unit Code	Unit Name
BSBHRM506	Manage recruitment, selection and induction processes
BSBHRM512	Develop and manage performance-management processes
BSBWKR510	Manage employee relations
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
BSBHRM513	Manage workforce planning
BSBHRM501	Manage human resources services
BSBMGT502	Manage people performance
BSBLDR402	Lead effective workplace relationships
BSBLED501	Develop a workplace learning environment

For more information visit [www.foundationeducation.edu.au](http://www.foundationeducation.edu.au)

Foundation Education Pty. Ltd. ABN 60 147 702 725 RTO Number 22557. \*VET FEE-HELP is an Australian Government loan scheme, which can be used to help you pay for all or part of your tuition fees. Eligibility criteria apply. \*If you enrol in a Diploma course with VET FEE-HELP you will automatically become a student of the Australian Institute of Personal Trainers and are subject to their Terms and Conditions.

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